

Indiana Office of Technology (IOT) Information Technology Policy (ITP) 03-3

Technology Profile: Enterprise E-Mail System

Specific Area: Consolidated E-Mail Services

Purpose: To implement a policy to migrate all state agencies under a single e-mail system. The primary benefits of a consolidated statewide e-mail system will be lower costs, improved service and tighter security. Additional benefits expected from the e-mail consolidation include common calendars and scheduling, increased productivity, remote access to e-mail via the Internet, and more robust virus protection.

Policy: The Indiana Office of Technology hereby establishes Microsoft Exchange software as the sole standard for all E-mail systems. IOT is charged with managing and maintaining a centralized Microsoft Exchange e-mail system. All agencies with 300 or less mailboxes are required to transfer their e-mail system to the centralized service. Agencies with 301 or more mailboxes will be migrated at a later date as the business case warrants. No new implementations of GroupWise e-mail systems will be allowed.

Scope: All agencies within the Executive Branch of Indiana State Government

Statutory Authority: IC 4-13.1

Reference: N/A

Effective Date: July 1, 2005 (re-issued)